





## ACKNOWLEDGEMENT TO COUNTRY

*Ekistics respectfully acknowledges the traditional owners and custodians of the land on which we work and we pay our respects to Elders past, present and emerging.*



## PROPRIETARY INFORMATION STATEMENT

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## 1. POLICY

Ekistics Planning and Design are committed to complying with the Australian Privacy Principles in the Privacy Act 1988 (Cth).

At Ekistics Planning and Design, we take your privacy seriously. This Privacy Policy explains how we collect, use, and protect your personal information when you use our website, products, or services.



## 2. PROCEDURES

### 2.1. What Information Do We Collect

We collect information that you provide us when you use our website or services, such as your name, email address, phone number and billing information. We may also collect information about your use of website, such as your IP address, browser type and operating system.

### 2.2. How Do We Use Your Information?

We use your information to provide you with our services, to communicate with you, and to improve our website and services. We may also use your information to contact you regarding our services and marketing opportunities. You can opt-out of receiving these materials at any time.

### 2.3. How Do We Protect Your Information

We take appropriate measures to protect your personal information from unauthorized access, disclosure, or destruction. We use secure servers and encrypt all information transmitted between your browser and our website. We also restrict access to your personal information to employees who need to know that information in order to provide our services to you.

### 2.4. Do We Share Your Information With Third Parties?

We may share your information with third-party service providers who help us provide our services, such as payment processors and email service providers. We may also share your information if required by law or if we believe in good faith that such disclosure is necessary to protect our rights or the rights of others.

### 2.5. Your Rights

You have the right to access, correct, or delete your personal information that we hold. You can also object to the processing of your personal information or ask us to restrict processing. To exercise these rights, please contact us using the contact information below.

### 2.6. Changes To This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. We will notify you of any material changes by posting the updated Privacy Policy on our website and, if necessary, obtaining your consent.



## 2.7. Contact Us

If you have any questions or concerns about this Privacy Policy or our practices, please contact us at:

Privacy Officer

Level 3

431 King William Street

Adelaide SA 5000